

Operate as Part of an Emergency Control Organisation Course

This course has been designed for individuals who are required to implement an emergency response as specified in the facility emergency procedures or specified by a person at a higher level in the emergency control organisation (ECO). Individuals who undertake this work will be working within the command, control and coordinate structure of the ECO. It includes undertaking pre-emergency planning, taking appropriate actions in an emergency and assisting with post emergency activities.

The course has been developed to cover a broad range of emergencies and facilities as considered in Australian Standard 3745 and Australian Standard 4083. It applies to employees in the workplace within all industries and in all contexts.

Participants in this course will learn how to effectively:

- Apply Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- Assist occupants who may require assistance
- Assist with post emergency response activities
- Comply with legislation, industry standards, codes of practice and regulations
- Contribute to facility emergency planning
- Give clear directions to occupants and visitors
- Implement safe work practices
- Initiate and control initial emergency response
- Respond to emergency signals and warnings
- Take on a leadership role within emergency control organisation and/or a deputy role for other emergency control organisation positions
- Undertake pre-emergency planning
- Use communications systems
- Wear required emergency control organisation identification

Provider of Training and Assessment

This course is delivered and assessed on behalf of
Allens Training Pty Ltd RTO 90909

by

OCD Training, Assessing & Consulting



Important information prior to enrolment

Unit Being Delivered

The following unit(s) will be awarded to successful participants in this course.

PUAFER005 Operate as part of an emergency control organisation

To view full unit details please visit www.training.gov.au The certificate will be issued by Allens Training Pty Ltd RTO 90909.

Course Delivery

This course will be delivered:

- In the workplace or at an OCD Training, Assessing & Consulting facility
- Online learning with face to face assessment

Entry Requirements

Participants must have the physical capacity to complete all practical demonstrations. This includes wearing suitable identification, assisting occupants and using communications systems.

Online study option: Students must have access to a computer, smart phone, tablet or other electronic device with access to the internet to complete the online studies and practical assessment.

Course Duration (face to face)

- **Face to Face** – 4 hours (minimum) – full face to face course
- **Online delivery with face to face Practical assessment** – self paced online learning with a scheduled 30-minute face to face practical assessment

Assessment Requirements

Individuals undertaking this course will be expected to complete both written and practical assessment tasks. These are detailed in the sections following.

Certificate Renewal Requirements

No industry recommended renewal is identified on the certificate, employers are recommended to consult with stakeholders to identify appropriate training periods.

Course Fees and Payments

- Please refer to our booking calendar for individual **Course Fees**.
- **Refund and fee protection policy** – Please refer to the student handbook.
- **Payment Terms** – Payment for individual participants is upfront, group booking payment terms are based on agreement between the client and service provider.
- **Work Placement Arrangements**

No work placement will be required as part of this course.

Learners Rights, Responsibilities and Support, including Complaints

Please note that enrolment to this course is made with Allens Training Pty Ltd RTO 90909. Please refer to the student handbook located on the RTO website allenstraining.com.au for all details relating to rights and responsibilities including complaints and appeals.

What happens at the course?

Learning Activities

Delivery of course information and learning activities.

Assessment Activities

Assessments conducted during face-to-face training session(s) include:

- **Performance tasks**
 - Undertake pre-emergency planning
 - Operate as part of the ECO in a fire emergency
- **Documentation** - The student must complete the following to the appropriate standard:
 - Emergency equipment fault log
 - Emergency evacuation incident and debrief form
- **Theory assessment** - A written assessment consisting of multiple-choice and short answer questions. The student must complete all assessment questions.